



OFFICE OF THE  
WATER POLLUTION  
CONTROL AUTHORITY

# TOWN OF VERNON WATER POLLUTION CONTROL AUTHORITY

5 PARK STREET, 2ND FLOOR VERNON, CT 06066  
Tel: (860) 870-3699  
Fax: (860) 870-3584

APPROVED

## MINUTES WATER POLLUTION CONTROL AUTHORITY REGULAR MEETING

March 28, 2019

Wastewater Treatment Plant

7:30 p.m.

### Attendees:

Ken Boynton, Carina Hart, and Kevin Kearney. Also present: Robert I. Grasis, Director, Water Pollution Control; Steve Boske, Assistant Director, Water Pollution Control; Matthew Daskal, Financial Analyst; and Tim Webb, Ellington WPCA

### CALL TO ORDER

Mr. Kearney called the meeting to order at 7:32 p.m.

### PUBLIC COMMENT

None.

### MINUTES OF THE WPCA REGULAR MEETING HELD ON FEBRUARY 28, 2019 AND SPECIAL MEETING HELD ON MARCH 5, 2019

Mr. Boynton, seconded by Ms. Hart made a motion that the Water Pollution Control Authority accepts the minutes of the February 28, 2019 Regular Meeting as presented and the Water Pollution Control Authority accepts the minutes of the March 5, 2019 Special Meeting as presented. The motion passed unanimously (3-0-0).

### UPDATE ON TREATMENT PLANT UPGRADE

Mr. Grasis said that the mandatory bid walk through on March 7<sup>th</sup> was well attended. The walk through included a presentation by Tighe & Bond, a tour of the facility and a question and answer session. He reported that the construction bid opening has been rescheduled from April 4<sup>th</sup> to April 18<sup>th</sup>, and the Clean Water Fund Application is near completion.

### PLANT SUMMARY

Mr. Boske reported that there were not many issues last month and the effluent water quality is fantastic. Regarding current activities, Mr. Grasis said that he presented the budget to the Town Council last week, and two employees who transferred from Public Works started as Operators-In-Training. Also, he said that he attended both the Tolland and Ellington WPCA meetings last week and updated the Authority concerning relative matters.

### BUSINESS OFFICE REPORT

Mr. Daskal presented sample sewer use bills generated from the new billing system and updated the Authority regarding the conversion to the new software. He reported that the Assistant Revenue Collector has permanently moved to the Collector of Revenue's office where all sewer use payments will be processed from now on. Mr. Grasis and the Authority thanked Mr. Daskal for his work.

RECEIVED  
VERNON TOWN CLERK  
19 MAY -2 AM 11:55

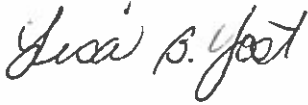
ANY ADDITIONAL MATTERS

It was the consensus of the Authority to add Account #5215 to next month's agenda for discussion and to contact the owner so they may attend the meeting. Mr. Grasis spoke to the informational item regarding the Permanent Municipal Building Committee Inspection Report.

ADJOURN

Mr. Kearney asked for a motion to adjourn, which was seconded by Mr. Boynton. The motion passed unanimously (3-0-0) and the meeting was adjourned at 8:07 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Lisa B. Yost". The signature is written in a cursive, flowing style.

Lisa B. Yost  
Secretary, Water Pollution Control